

St. Mary Parish Jury Duty

Qualifications

Louisiana law provides that certain qualifications must be met in order for a person to be eligible to serve on a jury. These requirements are that a prospective juror:

- Must be a citizen of the United States, Louisiana, and must have resided in St. Mary Parish for at least one year before service;
- Must be at least eighteen years of age; Must be able to read, write and speak the English language;
- Must not have a mental or physical infirmity which makes service impossible;
- Must not be under indictment for a felony, nor convicted of a felony for which he/she had not been pardoned

If you do not meet all of these requirements, contact the office of the Judge to be excused. Also, if jury service would result in undue or extreme inconvenience or hardship, you may contact the office of the Judge to request a postponement or excuse.

Exemptions

Effective April 28, 1994, the Louisiana Supreme Court has amended its rules so as to effectively eliminate all group and occupational exemptions from jury service. Persons who may claim an exemption from jury service are: Persons who have served on a jury within the last two years; Persons who are 70 years of age or older. If you are in either of these categories, you may claim an exemption from jury service; however, if you wish to serve, you may do so. If you do elect to claim one of these exemptions, the Clerk of Court will assist you in presenting the necessary proof.

Jury Service

Once you have been selected for jury service, you will receive a juror packet in the mail, from the St. Mary Parish Sheriff. This will consist of your juror summons, an instruction sheet, a questionnaire and a return envelope. Please complete the questionnaire and return it to the Sheriff's Office in the return envelope.

If you are over 70 years of age and claiming exemption from jury duty, complete the section of the questionnaire under JURY DUTY EXEMPTION and provide verification of date of birth. No further communication from the presiding judge is necessary as this is an automatic exemption.

If you have a hardship and would like to judge to consider excusing you from jury service please provide as much information as you can and attach it to the questionnaire form (Examples: letter from your doctor of any medical problems, letter from your employer if there is a hardship with your job, or travel arrangement that would coincide with your jury service). The judge is the only person that may grant you an excuse from jury service. If you are granted an excuse from jury service the judge's staff will notify you with a written notice.

You must come to Court unless you get a written excuse from the judge or a telephone communication from the judge granting you an excuse. You are required to call after 6:00 P. M. the day prior to your jury duty for a recorded message concerning your attendance.

PHONE: (337)828-4238 OR (337) 828-4100 EXT 205

Please bring your summons with you to Court. Report to the 6th Floor of the St. Mary Parish Courthouse as instructed on the recorded message. The bailiffs will direct you to the correct courtroom.

NOTICE: NO CELL PHONES, I-PADS, RECORDING, OR OTHER ELECTRONIC COMMUNICATION DEVICES OR CAMERAS ARE ALLOWED ON COURTROOM FLOOR.

PROPER DRESS IS REQUIRED. NO SHORTS OR TANK TOPS, DRESS APPROPRIATELY AND IN KEEPING WITH THE DIGNITY OF THE COURT.

Payment for Jury Duty

Jurors will receive \$30.00 per day. Payment is normally mailed out a few days after the jury term finishes for the week. Please make sure your mailing address is correct on your jury summons.

Work Excuse

If you need a work excuse for your days that you were present for jury service, please speak to the Minute Clerk in the courtroom or contact our office.