

ST. MARY PARISH CLERK OF COURT
P.O. DRAWER 1231
FRANKLIN, LA 70538

Phone: (337) 828-4100 Ext. 200
Email: recording@smpclerk.com

Request for Certificate of Non-Mortgage

Date Requested: _____

Date Received: _____

Type of Certificate Requested: (All Certificates are issued in written form only)

Bonding – For Clerk’s Office Use Only

_____ Real Estate _____ Tax Lien _____ Judgment _____ Tax Lien & Judgment

_____ Non-Lien (Lien Filing Period must have lapsed: Public Job – 45 days or Private Job – 30 days from filing date of Acceptance)

NAME(S) TO BE SEARCHED:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____
- 7) _____
- 8) _____
- 9) _____
- 10) _____

Number of Years to search or Start Date: _____

Book/Page or Entry Number of Deed or Contract: _____

Municipal Address: _____

Legal Description or Job Description: _____

FEES: R.S. 13:844 (A)(5)(F) – (Real Estate, Tax Lien, Judgment, and Tax Lien & Judgment Certificates are run for a minimum of 10 years)

\$20.00 – 1 Name, 1 Definable Property, 10 Years, Up to 10 Exceptions

\$30.00 – Non-Lien Certificate

\$10.00 – Each Additional Name

\$ 1.00 – Each Exception after the 10th

AMOUNT DUE: \$ _____

Type of Payment: Cash _____ Check No. _____ Charge Office Account # _____

Credit/Debit Card: Name on Card _____ Acct No. _____

Exp. Date _____ Security Code _____

Person Requesting Certificate: _____ Signature: _____

Company Name: _____ Attn: _____

Mailing Address: _____

City/State/Zip: _____

Email Address: _____ Phone: _____

_____ Mail certificate to the above address _____ Email Certificate (\$5.00 Fee) _____ Call when certificate is ready

_____ Mail certificate to the following: _____

By submission of this written request, I agree to pay for services rendered according to R.S. 13:844 (A) (5) (F) including an additional fee of \$1.00 per exception in the event the certificate contains more than ten exceptions. If using a Credit/Debit Card to pay for the requested services above, I affirm I am authorized to use said Credit/Debit Card and authorize payment for services above inclusive of a 2.50% processing fee.