

ADVANCE DEPOSIT & CIVIL FEES SCHEDULE

ST. MARY PARISH

JANUARY 1, 2026

ADVANCE DEPOSITS REQUIRED

For the following:

Damages; Injuries; Executory Process; Suit on Open Account; Promissory Note; Make Judgment Executory; Partitions;.....	450.00
Each Additional Defendant.....	100.00
Service on Secretary of State- additional (Includes East Baton Rouge Sheriff's fee).....	135.00
Divorce	450.00
Adoptions	
Agency.....	150.00
Private.....	350.00
Answer.....	50.00
Cancellations (Civil Proceedings).....	70.00
Clerk's Docket	400.00
Change of Name; Mandamus;	300.00
Emancipation	200.00
Eviction.....	300.00
Rules for Custody, Child Support, Contempt., etc.; Garnishments;.....	400.00
Successions/Probates; Tutorships.....	350.00
Small Succession (No Judgment Recorded).....	250.00
Small Succession (Judgment Recorded).....	300.00
Amended/Supplemental Petition; Third Party Petition; Intervention; Reconventional Demand; Judgment Debtor Rule; Deficiency Judgment; Exceptions set for hearing; Motion for New Trial; Motion for Summary Judgment; Motion for Contempt or Motion to Compel	300.00
Each Additional service.....	100.00
Subpoena Duces Tecum (each)	100.00
Witness Subpoena (each)	100.00

THE ABOVE LISTED ADVANCE DEPOSITS ARE REQUIRED TO COVER THE FOLLOWING FEES

As Per R. S. 13:841 the following is an enumeration of fees due Clerks of Court in civil matters;

(1) Initialization fee.....	20.00
(2) Filing document-	
(a) First page	6.00
(b) Each subsequent page	4.00
(c) Paper exhibits, including but limited to attachments, transcripts, depositions (per page).....	2.00
(d) All other exhibits (per exhibit).....	5.00
(3) Indexing each name.....	2.00
(4) Issuing document	
(a) with notice of service.....	20.00
(b) without notice of service.....	15.00
(5) Copies (per page)	2.00
(a) Certification.....	5.00
(b) Conformed.....	3.00
(c) Act of Congress.....	5.00
(6) Minute Entries.....	5.00
(7) Appeals - complete preparation of all copies and volumes (per original document page)	5.00
(8) U.S. Postal Service (cost actually incurred).....	

As Per ACT 173 of the 2017 Regular Legislative Sessions:

(1) For recording judgments rendered in civil & probate matters in the Mortgage and/or Conveyance records :	
(a) 1 to 5 pages	105.00
(b) 6 to 25 pages	205.00
(c) 26 to 50 pages.....	305.00

We are mandated to collect and disburse additional fees in each civil case filed in accordance with legislative acts as follows:

(1) 16 th Judicial Expense Fund.....	Act 17 of 2015
(2) Judges Supplemental Compensation Fund.....	Act 63 of 1985
(3) LA Supreme Court Judicial College Fund.....	Act 405 of 2014

NOTE: Your attention is called to that portion of R.S. 13:842 which reads in part: "Whenever the costs have exhausted the amount of the original advance deposit, the Clerk may refuse to perform any further function in the proceeding until the additional costs for the function have been paid"