

Louisiana Clerk of Court

APPLICATION FOR CERTIFIED COPY OF BIRTH/DEATH CERTIFICATE

☐ Birth Certificate	Number of Copies Requested: _____ \$34.00 each _____
☐ Birth Certificate + Birth Card (sold as pair only)	Number of Pairs Requested: _____ \$48.00 _____
☐ Death Certificate	Number of Copies Requested: _____ \$26.00 each _____
☐ Check for Fetal Death (stillborn) Certificate	SUBTOTAL _____
Mail orders add \$0.78 state charge per transaction (no coins) _____	
TOTAL FEES DUE _____	

If no record is found, you will be notified and fees will be retained for the search per R.S. 40:40

CHECK OR MONEY ORDER MUST BE MADE PAYABLE TO THE ST. MARY PARISH CLERK OF COURT

Record Information

NOTE: Birth records over **100 years old** and Death records over **50 years old** can be obtained by writing the Secretary of State. Address: Louisiana State Archives, P.O. Box 94125, Baton Rouge, LA 70804-9125.

Name at Birth/Death

First _____ Middle _____ Last _____
Date of Birth/Death _____ Sex _____
City of Birth/Death _____ Parish of Birth/Death _____

Father's Name

First _____ Middle _____ Last _____

Mother's Full Maiden Name before Marriage

First _____ Middle _____ Maiden _____

Relationship to Person Named on the Certificate (must submit photo ID)

☐ Self ☐ Father ☐ Grandparent ☐ Sister ☐ Legal Guardian (with judgement of custody)
☐ Mother ☐ Child ☐ Grandchild ☐ Brother ☐ Current Spouse ☐ Other (specify): _____

Applicant Information

First Name _____ Last Name _____ Day Phone _____
Residence Address _____ City _____ State _____
Email _____ ZIP Code _____

Mailing Address for Certificates

Name _____
Address _____
City _____ State _____
ZIP _____

Office Use Only

I am aware that any person who willfully and knowingly makes any false statement on an application for a certified copy of a vital record is subject upon conviction to a fine of not more than \$10,000 or imprisonment of not more than five years, or both.

Signature _____

VR Form S1 Rev 1/24

Order will be returned if items not completed and included:

☐ Signed application

☐ Copy of Federal or State photo ID

☐ Correct fees